

## Business English Vocabulary (2)

Abbreviations: v = verb, n = noun, adj = adjective, adv = adverb, idm = idiom, phr v = phrasal verb

**confirm** (v) /kən'fɜːrm/ affirm, assure

: He confirmed that there was no problem with the latest software.

: Would you please confirm the time of next Monday's meeting?

**confirmation** (n) /kɑːnfər'meɪʃn/ approval, validation

: We look forward to receiving your confirmation.

: I will email you as soon as I receive my flight confirmation.

**consume** (v) /kən'suːm/ use

: We are still consuming too much paper.

: How much electricity does your department consume?

**consumption** (n) /kən'sʌmpʃn/ using

: Oil consumption is slightly higher.

: Japan's consumption tax was raised to 10 percent in 2019.

**consumer** (n) /kən'suːmə/ customer, buyer, shopper

: Consumers are not satisfied with the after-sales service.

: Consumer spending increased by 2% during the summer holidays.

**deadline** (n) /dedlaɪn/ time limit, finishing date

: Our team wasn't able to meet the deadline because of the strike.

: The deadline was approaching, so we had to work overtime.

**dispatch** (v) /dɪ'spætʃ/ send, ship

: Two salesmen have been dispatched to Spain.

: I will dispatch your order as soon as I receive the payment.

**estimate** (v) /'estɪmeɪt/ guess, evaluate, judge

: Can you estimate how many workers we need to complete the project?

: Analysts estimate the company's stock price will rise 10%.

**exchange rate** (n) /ɪks'tʃeɪndʒ/-/reɪt/ the value of a country's currency compared to another currency

: A higher exchange rate makes it difficult to export our products.

: Changes in exchange rates affect import prices.

**feedback** (n) /'fiːdbæk/ comments, response, advice

: You need to pay attention to customer feedback.

: Customer feedback helps you determine if your clients are satisfied with your products.

**forecast** (v) /'fɔːrkæst/ anticipate, predict

: The financial adviser forecasted that gold prices would fall further.

: Our president forecasted higher profits next year.

**forecast** (n) /'fɔːrkæst/ anticipation, prediction

: It is difficult to make accurate forecasts in financial markets.

: Economic forecasts are not always accurate.